

Number: 60-ADM/2023/352

Date: 17/12/2023

JOB OPPORTUNITY

Evolve your career with State Trading Organization Plc.

Position Name	Pharmacy Assistant
No. of Position	1
Employment Type	Contract
Worksite / Department	Greater Male' Area Pharmacy / Medical Services and Pharmacy Management
Salary & Benefits	<ul style="list-style-type: none"> Net Salary Range: MVR 10,000 – 13,000 Overtime and extra working days allowance Health insurance will be provided after probation Staff Privilege Program
Job Responsibilities	<ul style="list-style-type: none"> Greet customers and offer assistance & information Dispense medicines as prescribed by doctors using correct dosages and material for each individual patient Instruct patients on how and when to take care of prescribed medicine and inform them about potential side effects taking the medicine Monitor inventory issues and manage stock variances Process POS purchases, collect payments, issue receipts, ensure all prices and quantities are accurate as in the prescription
Required Qualifications	<ul style="list-style-type: none"> Certificate 04 in Pharmacy OR Advance Certificate in Pharmacy OR a higher qualification in Pharmacy Registered as a pharmacy assistant or pharmacist at Maldives Allied Health Council
Preferred Requirements	<ul style="list-style-type: none"> Fluent in both English and Dhivehi language Working knowledge of Microsoft office (word and excel) Should be able to attend shift duties and be available for on call duties
Deadline	23 rd December 2023, 1230hrs
How to Apply	<p>Interested candidates please apply online through our job portal https://sto.mv/Career</p> <p>To Process the application, we require necessary documents</p> <p>You can contact us on 3012785</p>