

Number: 60-ADM/2024/9

Date: 16.01.2024

JOB OPPORTUNITY

Evolve your career with State Trading Organization Plc.

Position Name	Sales Representative
No. of Position	1
Worksite / Department	Gn. Fuvahmulah Shop / STO People's Choice and Food Security
Salary & Benefits	<ul style="list-style-type: none"> Net Salary Range: MVR 9,500 to 10,500 Overtime and extra working days allowance Health insurance will be provided after probation Staff Privilege Program
Job Responsibilities	<ul style="list-style-type: none"> Greet and interact with customers to determine their product requirements Provide purchasing assistance to customers and guided them to product location Ensure racks are fully stocked, placed and products are displayed in an effective manner Process payment transactions and bag customer purchases, promptly and properly Maintain the inventory by ensuring expiry and damage product and update to Supervisor Prepare bills and service memo and dispatch items to customers Sort all goods and stack them appropriately Conduct stock count and prepare count reports as required
Required Qualifications	<ul style="list-style-type: none"> 3 Passes in O'Level
Preferred Requirements	<ul style="list-style-type: none"> Able to work on shift duty

Registration Number: C-186/2001

Deadline	23 rd January 2024, 1230hrs
How to Apply	<p>Interested candidates please apply online through our job portal https://sto.mv/Career</p> <p>To process the application, we require necessary documents</p> <p>You can contact us on 3344179</p>