بسم الله الرحمن الرحيم

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Announcement

Registration Number: **C-186/2001**

Number: 60-ADM/2024/316

Date: 16/10/2024

JOB OPPORTUNITY

Evolve your career with State Trading Organization Plc.

Position Name	**Terminal Officer**
No. of Position	1
Worksite / Department	Fuel DC (K. Funadhoo) / Energy and Construction Solutions
Salary & Benefits	• Net Salary Range: 13,500 – 14,500 • Overtime and extra working days allowance • Health insurance will be provided after probation • Staff privilege program
Job Responsibilities	• Ensuring accurate meter readings, matching delivery notes, and verifying cargo quantities • Managing multiple reports, invoices, and correspondence efficiently to meet deadlines and ensure smooth operations • Perform calculations for quantity verification and analyze sales data for reporting purposes • Effectively communicating with various stakeholders, including customers and team members, to coordinate deliveries and resolve issues • Understanding of cargo operations, meter readings, and invoicing processes, particularly in a maritime or logistics context
Required Qualifications	• 3 O’Level passes
Preferred Requirements	• Work overtime (including weekends, holidays, and rotating shifts) and respond to after-hours callouts • Should have knowledge in using Microsoft Office software
Deadline	23rd October 2024, 1230hrs
How to Apply	Interested candidates please apply online through our job portal https://sto.mv/careers To process the application, we require necessary documents You can contact us on 3344179